



Evanston/Skokie CC School District 65
Every Child, Every Day, Whatever it Takes
 1500 McDaniel Avenue, Evanston, IL 60201
 www.district65.net

Phone: 847 859-8065
 Fax: 847 328-7459

APPLICATION FOR APPROVAL TO DISTRIBUTE MATERIALS TO DISTRICT 65 SCHOOLS

Send completed application to gureshia@district65.net or fax to 847-866-7251.

Please allow (5) business days for applications to be processed.

Adopted School Board policy 8:25 *Advertising and Distributing Material*, states that community, education, charitable, recreational, or similar groups may advertise events pertinent to students' interests or involvement. This may include displaying posters in areas reserved for community postings, distributing flyers to students, or being included in the school's or District's website, where appropriate. **All materials and literature must be pre-approved for posting or distribution, be student-oriented, and have the sponsoring organization's name prominently displayed.** Commercial companies and political candidates or organizations are prohibited from advertising in schools, on school grounds or on school/District web sites.

Title of brochure or flyer: _____

Name: _____ Phone # _____

Email contact: _____ Fax # _____

Name of Organization: _____

This organization is a **NOT-FOR-PROFIT** organization _____ Yes _____ No

The above organization is seeking authorization to distribute the attached materials to:

AUDIENCE

DISTRIBUTION METHOD

- All students (grades K-8)
- Elementary students (grades K-5)
- Middle school students (grades 6-8)
- Selected schools or grades (please list)

- e-copy flyer only
- paper flyer only
- both paper flyer and e-copy

NOTE: Distributing organization is responsible for making copies of APPROVED flyers or brochure, bundling paper copies in packets of 25, and delivering packets to each school along with a signed copy of this approval. Flyers approved for electronic distribution will be posted to the Digital Backpack page of district and school websites weekly.

 Date: _____
Signature of Organization Representative

 Date: _____
Approval Signature (D65 Authorized Representative)

The above signed hereby submits assurance that the represented organization shall not discriminate or deny equal access to any individual on the basis of sexual orientation or any protected status, including race, color, national origin, sex, religious belief, physical and mental handicap or disability, status as homeless, or actual or potential marital or parental status, including pregnancy, be denied equal access to programs, activities, services or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.