



Dewey PTA Reimbursement Form

2020-21

Issue Payment to: _____

Address: _____

E-Mail: _____

Phone: _____

QUICK PAY or Zelle email: _____

Date Submitted: _____

Expense category (e.g. Fun Run, science fair) _____

Item Description: _____	Cost: _____
Item Description: _____	Cost: _____
Item Description: _____	Cost: _____
Item Description: _____	Cost: _____
Item Description: _____	Cost: _____

TOTAL ALL EXPENSES: _____

(attach additional pages if necessary)

*** Invoices/receipts must be attached.

*** Sales tax is not reimbursable. Sales tax exempt letter on file with PTA if needed.

*** PTA purchases should be made separately from personal purchases.

Please email form and receipts to deweyptatreasurer@gmail.com for quicker payment.